

## PANEL GROUP INFORMATION SHEET

**The NPIAP/EPUAP/PPPIA Guideline Governance Group (GGG) is seeking expressions of interest for International Pressure Injury Guideline (fourth edition) Panel Group Members.**

The National Pressure Injury Advisory Panel (NPIAP), European Pressure Ulcer Advisory Panel (EPUAP) and Pan Pacific Pressure Injury Alliance (PPPIA) are developing the fourth update of the International Pressure Injury/Ulcer Guideline to be published in 2025. You can find out more, and read the methodology protocol at [www.internationalguideline.com](http://www.internationalguideline.com)



### What are Panel Group Members?

Panel Groups are groups of contributors (Panel Group Members) who will work on specific topics related to pressure injuries (PIs). The topics are focused on strategies to prevent, assess and treat PIs.

Panel Group Members will be PI experts (health professionals, educators and academics) from various health disciplines, clinical settings and geographic locations that will enhance diversity of perspective on implementation of recommended practices and the quality of guideline as a whole.

Panel Group Members who complete the required Conflict of Interest forms and meet the contribution requirement will receive acknowledgement by name in the Guideline publication.

### What will Panel Group Members do?

Panel Group Members will:

- Read and evaluate a small volume of published papers within a given PI-related topic.
- Complete data extraction for a small volume of published papers (completing data tables in Word documents).
- Review Summary of Findings Tables, Evidence to Decision Frameworks, recommendations and practice statements completed by a Core Review Group.
- Based on reading the published papers and on personal expertise, provide implementation considerations/practice tips that would assist health professionals to implement the recommendations.
- Make suggestions to the GGG on gaps in the clinical guidance.

Panel Group Members will provide feedback via:

- Email and comments in documents.
- Voting in online surveys.
- Participating in Panel Group discussions via web-conferencing.

Panel Groups Members are expected to participate at every stage of the process and to attend and actively engage in at least one web-conference.

In a collaborative process Panel Groups Members must contribute sufficiently and in timely manner. If a Panel Group member becomes unable to meet the contribution expectations, this should be discussed with their GGG Chair or the guideline methodologist as soon as possible.

## What are the requirements to be a Panel Group Member?

Panel Group Members will represent ONE participating organization. Panel Group Members will be nominated as a representative of that organization through that organization's recruitment and nomination process.

Panel Group Members should possess:

- Clinical, education or academic expertise in the PI-related content area, demonstrated in two-page resume.
- Sufficient knowledge of GRADE methods to review Summary of Findings tables and Evidence to Decision frameworks and provide input.
- Skills to critically read relevant PI-related literature and apply it to the guideline development process.

Panel Group Members must have:

- Independence from industry. Panel Group Members cannot have their primary employment in industry.
- Regular access to a computer with internet and an email address that is accessed regularly. Some technical support will be provided; however, Panel Group Members must have their own equipment and onsite support.
- Ability to format Word and PDF documents.
- English language proficiency, including reading academic papers in English, providing written comments and participating in Panel Group discussion.
- Computer literacy, including using word processing software, web-based interface for completing surveys and web-based conferencing applications.
- Responsiveness to communication. In general, it is reasonable to respond to email within five business days when working on a collaborative project.

## Conflict of Interest

Panel Group members must be free of major competing or conflicting interests in the PI-related topic to which they contribute. All potential conflicts of interest must be disclosed on the Conflict of Interest form. Having a conflict does not preclude involvement in the guideline development. The guideline methodologist will ensure that individuals are not assigned to areas in which they have a perceived or actual conflict of interest. Declarations of any new potential conflicts will be requested at each stage of the process, and a second Conflict of Interest form must be completed towards the end of the guideline development process before publication. All conflicts of interest are available publicly via the guideline website.

## How to apply (by 15 January 2024)

Submit:

- Two-page resume outlining your expertise.
- Panel Group Nomination Form (attached).
- Conflict of Interest form (attached to nomination form).

Based on the geographic region or the association of the applicant's nominations should be addressed to:



Dr Dan Berlowitz: [dberlow@bu.edu](mailto:dberlow@bu.edu)



Dr Jan Kottner [Jan.Kottner@charite.de](mailto:Jan.Kottner@charite.de)



Dr Keryln Carville [Keryln.Carville@silverchain.org.au](mailto:Keryln.Carville@silverchain.org.au)

**Associate  
Organization**

Send to your local wound organisation co-ordinator. To identify your local co-ordinator contact Dr Emily Haesler: [admin@internationalguideline.com](mailto:admin@internationalguideline.com)